

Parish Pastoral Council  
April 16, 2012  
Minutes

Present: Msgr. Garrity, Larry Lehmann, Walt Hanson, Larry Moran, Pat Flood, Tom Perry, Andrew Cieslik, Marilyn Derbyshire

Absent: None

The meeting opened with prayer by Msgr. Garrity and introductions followed.

**Terms of Office**

The terms of office as stated in the by-laws was discussed. Terms of office are for three years. The Committees are sectioned into three groups. Representatives have the option to renew for one additional term.

Recommendations for a Family & Parish Life Committee Representative and two appointees at-large was requested by Msgr. Garrity

**Structure of Committees**

It was noted that the Knights of Columbus are a separate entity from the parish. They have separate insurance, liability and finances. They are not financially responsible to the parish.

It is the responsibility of the Vice Rep to fill in at meetings if the Committee Rep is not able to attend.

When forming individual committees, Committee Reps should look at those who are already involved in ministers within their particular committee as potential members for the PPC committees.

Election of officers (Chair, Vice Chair, Secretary etc.) will be selected after a full PPC is formed.

**Function of the PPC**

Nothing should take place at the parish unless it comes under the auspices of the PPC.

Committee reps should look to the year ahead, be visionary and plan events in collaboration with the other committees. Communication among committees is important so that events do not overlap or take place on the same day or at the same time. Communication regarding the parish calendar is important.

All committees should work together to host parish events in order to get all ministries involved. Parish Council should act as a "clearing house". It is important to look at what each committee is doing and then see how the other committees can assist so that the entire parish is putting forth effort to work together.

Parishioners should bring ideas/suggestions for parish events to the appropriate committee rep who in turn will present the idea to the pastor. The pastor and the appropriate parish council representative will consult, and if necessary the issue will be brought forward to the entire parish council for discussion. Parishioners can approach the pastor with ideas or suggestions, but he will ask them to approach the appropriate committee representative for input.

### **Discussion from Communication Committee**

A handout from the Communications Committee was distributed that included a three part action plan. Objectives and strategies were outlined pertaining to the action plan. Some focus areas mentioned were “static” information, a master calendar on the website, “going green” and reaching out to parishioners with programs such as PayPal if there is enough interest.

### **Wrap Up**

Meetings will be held Monday evenings at 6:00 pm with a light dinner. Meetings will conclude by 7:30 pm. One more meeting will be scheduled before summer

Committee reps should bring the following to the next meeting:

- a list of names and phone numbers of their committee members (12 people on the committee is too many).
- a report on the discussion/work of each committee

Msgr. Garrity assured the committee reps that they do not have to worry about finances because that is the work of the Finance Council.

Msgr. Garrity mentioned that construction of the pavilion will hopefully be complete for a Fall Festival. The entire PPC would be involved in the planning and implementation of this event.

Msgr. Garrity announced that a Preschool will be built and hopefully open by fall 2013. The construction of a Preschool is something the bishop wants all schools to have one.

Closing Prayer